

VASA Board of Directors Minutes  
February 14<sup>th</sup>, 2022  
VASA HQ

**Roll Call:**

Present In Office-

BoD Reps: Gordon Pirie, Ken Wetherell, Ted Lane, Dennis Goyette, Mike Coleman,  
George Barton, Mike Small, Chris Putney, Fred Elliot, Bill Huff

E-Board: Adam Lane, Lloyd Church, Gary Nolan, Cathy Keller, Doug Stone

Staff: Danny Hale, Ethan Hill, Jim Dwinell, Frank Stanley

Present Online-

BoD Reps: Dorrان Dougherty, Joe Pelkey, Dan Richter, Spencer Leggett, Bartholomew  
Howes, Chris Hill, Scott Boyce, Jessica Tatro

Adam Lane calls the meeting to order: We will be covering December's reports as well as  
January's as the January meeting was canceled due to COVID.

**December Secretary's Report:** It is asked if there are any questions or changes needed. Nothing  
is brought up, Ted Lane motions to accept the Secretary's Report as written, seconded by Fred  
Elliot. All in favor, none opposed, motion carries.

**December Treasurer's Report:** It is asked if there are any questions. Nothing is brought up,  
Chris Putney motions to accept the Treasurer's Report, seconded by Steve Mosher. All in favor,  
none opposed, motion carries.

**Q4 Mileage:** It is asked if there are any questions or changes needed. Nothing is brought up,  
Fred Elliot motions to accept the Q4 mileage as written, seconded by Ted Lane. All in favor,  
none opposed, motion carries.

**January Secretary's Report:** There was no January Secretary's Report as the meeting was  
cancelled due to COVID

**January Treasurer's Report:** It is asked if there are any questions. Nothing is brought up, Fred Elliot motions to accept the Treasurer's Report, seconded by Ted Lane. All in favor, none opposed, motion carries.

Staff Reports-

**Systems Consultant:** We have been working on some housekeeping in the off season. The website has gotten a few updates, including a FAQ page, the online sign store for clubs is up and running, the hybrid meeting set up is active, we have been working on a new system for project tracking, and to date we have already sold 70 TADs for the 2022 season.

**Trails Coordinator:** Paper maps are completed and delivered; kiosk maps should be ready for the March BoD meeting. We have purchased a new to us dump truck for hauling materials. The trail maintenance program has work scheduled through the spring, and we are looking to schedule more through the summer and fall. Please use the winter off season to get landowner permission forms up to date and schedule trail maintenance. We are in the process of working on RTP grants and waiting to hear back about the ERSA grant. As of right now we are not going to offer in house safety training but will push the use of the online course. We have received new guidance on state highway access applications from VTRANS, continue to consult with Ethan in these matters to ensure we are using the most up to date information.

**Executive Director:** With the new hybrid meeting set up we have been exploring the best platforms and practices to use. Please respond to RSVP requests and make sure if you decide to attend online you are prepared and in the right environment to participate. We appreciate your patience as we work everything out on our end as well. We should be receiving bid from the two contractors on building renovations this week. The final batch of volunteer t-shirts have been sent out. Start thinking about the annual meeting, it seems so far away now but will be here before you know it.

We have been working with a consultant to prepare a USDA RBDG grant to purchase another track truck. The goal is to make our two VTMP crews self-sufficient.

**Vote on a resolution to support the application for a USDA Grant to fund a Track Truck and add Executive Director Danny Hale as signer:** Mike Coleman votes to proceed with the grant application, seconded by Steve Mosher. All in favor, none opposed, motion carries.